



# INVOICE

DATE: \_\_\_\_\_

**1 SHIPPER**

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Town / Area Code: \_\_\_\_\_  
 State / Country: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Phone / Fax No.: \_\_\_\_\_

**2** Airwaybill No.: \_\_\_\_\_

No. of Pieces: \_\_\_\_\_  
 Total Weight: \_\_\_\_\_  
 Dimensions: \_\_\_\_\_

**3 SHIP TO**

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Town / Area Code: \_\_\_\_\_  
 State / Country: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Phone / Fax No.: \_\_\_\_\_

**4 BILL TO**

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Town / Area Code: \_\_\_\_\_  
 State / Country: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Phone / Fax No.: \_\_\_\_\_

5 Full Description of Goods	6 Harmonised Code	7 No. of Pieces	8 Currency	9 Unit Value	10 Total Value

Total Invoice Value

**11** INCO Terms / Terms of Trade, if any

FOB    DDU    DDP    CIP    Others, please specify \_\_\_\_\_ Destination: \_\_\_\_\_

**12** Reasons for Export \_\_\_\_\_

**13** I declare that information is true and correct too the best of my knowledge and that the goods are of \_\_\_\_\_ origin

**14** I (name) \_\_\_\_\_ NRIC No. \_\_\_\_\_ certify that the particulars and quantity of goods specified in this document are the goods which are submitted for clearance for export out of Singapore.

\_\_\_\_\_  
 Designation of Authorised Signature

\_\_\_\_\_  
 Name of company/ firm

\_\_\_\_\_  
 Signature